



National Alternative Education Association

Developing
Potential
in All Students



Annual Election of Directors and Officers:

Glen Hoffmann, Region 5 Director, is running for President Elect uncontested. Since there is still time before the election, the NAEA Board of Directors is seeking candidates to fill the Region 5 Director position.

The NAEA is currently seeking Energetic," Highly Motivated, Individuals who are interested in and committed to best practice, resource sharing, research, and networking to benefit the youth and children we serve through alternative learning options," to Serve on the NAEA Board of Directors.

The NAEA currently has a Region Director position available. Region Director applicants must currently reside in the geographical area for the region they seek to represent. Region Directors serve a two-year term with a two-year term limit.

*Current Election Information is available on the NAEA web-site at:
<http://the-naea.org/>*

Region Director Positions Available:

**Regional Director applicants must reside in their respective regions.*

Region Director 5 (Illinois, Iowa, Minnesota, Missouri, Wisconsin)

Ballot Rules

In order to qualify for a position on the Ballot, a Candidate for Office shall have documented experience in alternative education or not-for-profit operations as indicated below:

Experience in Alternative Education

Three (3) years of experience in a program, school, school district or similar organization, including a state education agency, Foundation, or Education Laboratory that provides or supports alternative education: These three (3) years of Experience in Alternative Education satisfies the full requirement for documented experience.



National Alternative Education Association

Developing
Potential
in All Students



Experience in Not-for-profit Operations

One (1) year of experience in alternative education as specified in Experience in Alternative Education, above, is required. Three (3) years experience on the Board of Directors of a not-for-profit education organization, not specified above, may be substituted for one (1) year of Experience in Alternative Education up to a maximum of two (2) years of experience in Alternative Education.

Combination of Experience

One (1) year of experience in alternative education as specified in Experience in Alternative Education, above, is required. Three (3) years of experience as university faculty or author of authoritative research, analytic essays, or policy analysis on alternative education may be substituted for one (1) year of Experience in Alternative Education up to a maximum of *two (2) years of Experience* in Alternative Education.

Annual Election of Directors and Officers:

Call for Candidates

2019 Elections Chairperson:

Dr. Cynthia Smalls (cynthia.freeman-smalls@clayton.k12.ga.us)

The NAEA National Conference on Alternative Education will take place at the Tampa Marriott Waterside, Tampa, Florida – October 28-30, 2019.

At this conference, the National Alternative Education Association (NAEA) will convene its annual meeting of the members (AMM) and conduct annual elections for vacant Region Director positions.

In accordance with the By Laws of the NAEA, the Nominating Committee Charter, the NAEA Policy for Elections, and the NAEA Procedures for Elections, the Nominating Committee will



National Alternative Education Association

Developing
Potential
in All Students



present a Ballot of Candidates for the positions to be filled to the Board of Directors no later than July 15, 2019. Members will vote for each office at the Assembly of the Members at the AMM. Nominations will not be accepted from the floor. The amended ballot with the Region 5 Director nominations will be approved by October 1, 2019.

If you have an interest in becoming a candidate, please review the [NAEA Policy for Elections and the NAEA Procedures for Elections](#).

The list of vacancies, the process for submitting a petition as a petitioner candidate, and all associated deadlines are posted below.

Candidates must submit the following within 30 days. Last day for submission is September 21, 2019.

See Timeline of Election Process.

1. Title of the Office/Region to which the Candidate was to be nominated
2. All qualifying materials, including:
 - Candidates Statement of Interest
 - Signed Application for Board of Directors
 - Conflict of Interest Statement
3. A concise biography of no more than 250 words.

Contacts and Questions:

Chair, Nominating Committee: Cynthia Smalls (cynthia.freeman-smalls@clayton.k12.ga.us)



National Alternative Education Association

Developing
Potential
in All Students



Related Information

By Laws of the NAEA
Nominating Committee Charter
Candidate's Statement of Interest (form)
Application Form for the NAEA Board of Directors (form)
NAEA Conflict of Interest (statement)

Robert's Rules of Order Newly Revised 10th Edition

Person Responsible for Monitoring These Requirements:

Chair, Nominating Committee: Cynthia Smalls



National Alternative Education Association

Developing
Potential
in All Students



NAEA Board of Director Candidates

The National Alternative Education Association (NAEA) is seeking Energetic, Highly Motivated Individuals who are committed to best practice, resource sharing, research, and networking to serve on the NAEA Board of Directors.

Our Vision

To engage and empower alternative/non-traditional educators to positively impact students' lives, by providing resources, advocacy, and professional learning.

NAEA is a volunteer organization dedicated to sharing information in professional development, best practice, public policy, and advocacy for alternative and nontraditional teaching and learning.

Commitments of NAEA Board Members:

Accepting an appointment as a member of the NAEA Board requires each Board member to commit to these expectations:

- attend and participate in all Board conference call meetings acting in the best interests of the NAEA membership during discussions and decision making;
- promote NAEA membership participation in NAEA programs, and provide information about current issues in alternative and nontraditional education to other professional organizations and contacts;
- secure sponsorships to support NAEA outreach programs.

Under the direction of the current Board, the new Board will be expected to oversee two or more of the following NAEA Goal Areas:

- Regional Membership
- State/DOE Initiatives
- Conference Oversight
- Organization Sponsorship Student Support Services
- Organizational Outreach/Advocacy and Membership Development
- Teacher Resources and Evaluation
- Program Management, Development, Evaluation
- Awards and Recognitions Program
- Student Representative Program



National Alternative Education Association

Developing
Potential
in All Students



Application for the Board of Director Candidates

Name
Address
City
State two-digit postal code
Zip code
Home phone

Name of Employment (Company or School name)
Job title
Office Address
City
State two-digit postal code
Zip Code
Office phone

Preferred email address

Why are you interested in joining the NAEA Board of Directors?

Have you had past involvement with the NAEA? If so, what was it?

What experience do you have with not-for-profit Boards?

What knowledge and skills can you bring to the NAEA Board of Directors?

Would you commit the time to attend Conference Call Meetings, Board and Committee meetings, a Board Retreat, and the Annual Conference?

Please describe the mission of the NAEA, as you understand it.

Mission Statement: 1. *To provide a nationally unified voice of advocacy for students in alternative/non-traditional schools and programs to promote understanding and support from state departments and agencies, school districts, charters, and policy makers.*

2. *To provide international, national, state, and regional opportunities for alternative education professionals and their partners to network, collaborate, and participate in professional learning specific to research and best practices in alternative/non-traditional education.*



National Alternative Education Association

Developing
Potential
in All Students



Please attach a current resume and any additional information regarding your qualifications.

Board and committee monthly meetings are conducted by telephone.

Conflict of Interest Policy 1

Members of the National Alternative Education Association (NAEA) Board of Directors shall voluntarily disclose to the NAEA President, President-Elect, Secretary, and Treasurer the identity of employers, competitors, key customers, key suppliers, and clients – past, present, or potential – whose interest might be favorably or unfavorably affected by the NAEA's actions while acting as a Director. This includes disclosure of organizations in which Directors have financial holdings or other affiliations (pensions, donations, volunteerism, etc.) that may present or appear to present a conflict of interest for the Director.

Statement

I will disclose any involvement of any kind on my part in any business or entity if the NAEA has a transaction or arrangement with that business or entity, or if that business or entity is involved in the same services or programs in which the NAEA is involved, such as providing professional learning opportunities to educators.

Example:

I teach some of the Restorative Justice Courses as an independent contractor to John Jones University. John Jones University also has an agreement with ABC Interactives to provide professional learning for their DYNAMEX Courses. Some DYNAMEX Courses are also utilized as additional resources with the agreement of John Jones University. John Jones University is collaborative partner of NAEA.

My disclosure will cover interests a family member has in such a business. I will include any member of my family if that member is so close to me that their interest might be embarrassing to me if disclosed after the NAEA has entered into some business dealing with them or a business in which they had an interest.

Example:

None



National Alternative Education Association

Developing
Potential
in All Students



I will disclose an interest whether it is an investment in such a business or an employment (or independent contractor) arrangement, full or part time, with such a business.

Example:

ABC Interactives Inc., one of my businesses, is an Innovative Partner of AMERICA Learns Network and is creating their electronic textbooks. AMERICA Learns Network is a collaborative partner of NAEA. I am a part-time independent contractor to AMERICA Learns Network.

I understand it is important that I disclose all interests of any kind that could possibly constitute a conflict of interest. If there is any question about whether an agreement is covered by Policy and Statement, I will err on the side of disclosure.

I will be asked to complete and update this Statement each year. I understand that, if I develop an interest mid-year that would have required disclosure had it existed when I last completed the Statement, I will update this Statement immediately.

Any material misstatement of fact or incomplete disclosure of conflicts of interest shall be grounds for disqualification or removal from the Board of Directors. Additionally, Directors agree to update their employment, financial, and client records periodically throughout their term.

I attest to the accuracy of the information in this statement and in my Application for the NAEA Board of Directors.

Printed Name: _____

Signature _____ **Date** _____

1 The original copy of this form must be returned to the President, Secretary, or Treasurer of the NAEA.



National Alternative Education Association

Developing
Potential
in All Students



National Alternative Education Association Board of Directors

Instructions: Copy and paste the part between the horizontal lines below into an email and send to the Chair, NAEA Nominating Committee.

Candidate's Statement of Interest

Mission Statement: 1. *To provide a nationally unified voice of advocacy for students in alternative/non-traditional schools and programs to promote understanding and support from state departments and agencies, school districts, charters, and policy makers.*

2. *To provide international, national, state, and regional opportunities for alternative education professionals and their partners to network, collaborate, and participate in professional learning specific to research and best practices in alternative/non-traditional education.*

I understand the mission of the NAEA.

I understand that the interest of the NAEA, and, as a consequence, the interest of the public, takes precedence over my personal interests.

Assurance

(as per NAEA Bylaws Article IV Sections 2.5 and 4.7)

1. Acknowledge that the NAEA Region Director is eligible to serve two consecutive 2-year terms with the ability to be elected to an NAEA Executive Board Officer position. The NAEA Region Director, who is now serving on the NAEA Executive Board, cannot be re-elected to any additional NAEA Region or At-Large Director position following the completion of their NAEA Executive Board Officer term as outlined in the NAEA Bylaws, with the exception of the NAEA President-elect. An NAEA Executive Board Officer can only serve on the NAEA Executive Board for one term, as outlined in the NAEA Bylaws. When the NAEA Executive Board Officer's term is finished, the Officer is no longer eligible to serve on the NAEA Board as an Executive Board Officer or Region Director. NAEA strongly encourages this person to serve as an advocate for building capacity at the state, region, or national level.
2. The Director shall reside in the region in which they lead.



National Alternative Education Association

Developing
Potential
in All Students



3. Attend and participate in monthly Board Meetings and Annual Meeting of the Membership meetings. Board retreat event will be contingent upon the available budget to enable allocations to be available for potential region meetings.
4. Vote and provide input on all items presented to the board by the President.
5. Participate in and provide support for NAEA activities.
6. Represent and promote NAEA at national conferences and other events.
7. Solicit regional members to serve on committees.
8. Mentor new state associations within region assigned.
9. Act as a leader within assigned region to recruit and retain NAEA members.
10. Serve on other committees and contribute to the work of NAEA as requested or assigned.

Pledge

If elected to the NAEA Board of Directors,

I will comply with the NAEA's Articles of Incorporation and By Laws*;

I will attend Board and Committee meetings (as appointed) and be prepared for those meetings by reading and reviewing reports, minutes, and other materials distributed for the meetings;

I will be prepared to ask questions and obtain the information needed to make informed decisions in approving and disapproving proposals. I will exercise independent judgment and not merely accede to the President's requests;

I will conduct myself with the level of care, skill, and diligence that prudent persons exercise in the handling of his or her own affairs.

*Directors are expected to comply with applicable state and federal laws, in particular, Florida Not For Profit Corporation Act (Florida Statutes, Chapter 617)
http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=Ch0617/ch0617.htm,
and Title 26-Internal Revenue Code, Subtitle A-Income Taxes, Chapter 1-Normal Taxes and Surtaxes,
Subchapter F-Exempt Organizations, Part I-General Rule, Sec. 501 [Cite: 26USC501].

Name: _____ Signature: _____ Date: _____



National Alternative Education Association

Developing
Potential
in All Students



Bd Approved Amendment Aligned with Bylaws: 1/10/18 (JB)