

NAEA Board Meeting

January 9, 2019 4:30 pm EST | 218-632-9771 (201315#)

Meeting called by	Pamela Bruening
Type of meeting	Monthly Board Meeting
Facilitator	Pamela Bruening
Note Taker	Ja'Net Bishop
Timekeeper	Kathleen Chronister

Committees:	
Technology/Branding Committee	Richard/John
Advocacy & Research Committee	Frances/Pat
Relationship Building Committee	Pam/Kathleen
Conference Committee	Jackie/Ja'Net
Exemplary Practices Committee	Ed/Pam

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Presentation of Minutes	Ja'Net Bishop	10 min.
<input type="checkbox"/> Treasurer's Report	Pat Conner	10 min.
<input type="checkbox"/> Old Business	Pamela Bruening	30 min.
Board Retreat Reminders – July 7-9, 2019 (Pam)		
Exemplary Practices/ Rubric Updates (Committee & Pam)		
Election Comm. Chair Selected – Member Suggestions (Pam)		
Newsletter Process Update (Pam, John, Justin)		
National Conference 2019 Update (Jackie & Pam)		
Keynote Selection – See Richard's List – Vote this week! (Pam)		
<input type="checkbox"/> New Business	Pamela Bruening	30 min.
Continued MOU with NDPC (Pam & Kathleen)		
Board Retreat – Include/Pay for Kristi (webmaster) to attend (vote needed)		
1 Day FL Meeting to Rally Drive-In Traffic for Conferences in 2019 & 2020 (vote needed)		
Database/Communication with Membership/Constant Contact Proposal (vote needed)		
Election Packet Proposal (vote needed)		
Constant Contact Purchase (vote needed)		
<input type="checkbox"/> Shout Outs!	Pamela Bruening	5 min.

Notes & To Do List

1. Vote for Keynote when you get the email
2. Vote on Board Meeting days & times when you get the email
3. Work on whatever you agreed to do to help prep for 2019 Conference
4. Meet on phone call with your committees if possible

TABLE until February:

Regional Conference Proposals – Surveys Needed First

Regions 1/2/3 – Boston, MA (July/Aug)?

Regions 5/7 – Sioux Falls, SD (June/July)?

Things we need to provide Jackie for 2019 Conf. Planning: (Facilitated by Pam)

*Video Contest –>Glen

-Pam explained the process. Glen volunteered to serve to collect and judge. Pat shared that the board needs to review the award amounts, in light of having gone over-budget last year in this area. Kay suggested that videos be based on the Exemplary Practices in their school and showcase it. Discussion was held as to this being a great idea. Idea: Navigating Through the Exemplary Practices.

FU Pam will pull the related info and award amounts for discussion at January meeting.

*Gallery Walk ->Michael & Kathleen

-Pam explained the benefit and the process. Kathleen shared that one thing that she will change for next year, there should be more info/signage about what the programs offered, and an opportunity for attendees to have conversations in a location that isn't noisy. Michael Hylen volunteered to serve and to begin the conversation when they (Kathleen and Michael) go to Myrtle Beach for the NDPCN conference in February 2019.

FU Michael to work with Kathleen to be trained in and produce the Gallery Walk.

*Door Prizes ->Kay

-Pam asked Kay if she will chair again this year. Kay shared with board, some examples (item, gift cards etc) of door prizes.

FU Kay will email to the board a list of what door prizes were collected last year.

FU Board members to start collecting door prizes now and bring with them to the conference in Oct. 2019.

*Vendor Bags ->Kay

-Pam shared that these are for the vendors and is to let them know they are appreciated and to thank them for their support. Typically, the vendor bags has candy and other donated items. Kay volunteered to do as she collects door prizes.

FU-Kay will collect items.

FU-Board members to give items to Kay for the Vendor Bags.

Schedule* – >Exec. Board with final Board Approval**

Keynote Selection* – >Board:** In progress.

AV Contract* –>Pam:** In progress.