

# NAEA Board Meeting

December 12, 2018 4:30 pm EST | 218-632-9771 (201315#)

Meeting called by	Pamela Bruening
Type of meeting	Monthly Board Meeting
Facilitator	Pamela Bruening
Note Taker	Ja'Net Bishop
Timekeeper	Kathleen Chronister

<b>Committees:</b>	
Technology/Branding Committee	Richard/John
Advocacy & Research Committee	Frances/Pat
Relationship Building Committee	Pam/Kathleen
Conference Committee	Jackie/Ja'Net
Exemplary Practices Committee	Ed/Pam

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Presentation of Minutes	Ja'Net Bishop	10 min.
<input type="checkbox"/> Treasurer's Report	Pat Conner	10 min.
<input type="checkbox"/> <b>Old Business</b>	Pamela Bruening	30 min.
Regional Conference Report (Jackie or Pam)		
Board Retreat Reminders – <b>July 7-9, 2019</b> (Pam)		
Exemplary Practices/ Rubric Updates (Committee & Pam)		
Election Comm. Chair Selected – Member Suggestions (Pam)		
Newsletter Process Update (Pam, John, Justin)		
<input type="checkbox"/> <b>New Business</b>	Pamela Bruening	30 min.
National Conference 2019 – Volunteers Needed to Help! See list below in Notes Section (Pam)		
Keynote Selection – See Richard's List – Vote this week!		
Election Packet Review & Placed on Website (Pam & Kathleen)		
Continued MOU with NDPC (Pam & Kathleen)		
Conference App & S'mores App (Richard & Pam)		
Regional Conference Proposals – Feedback Needed (Pam)		
Regions 1/2/3 – Boston, MA (July/Aug)		
Regions 5/7 – Sioux Falls, SD (June/July)		

Topic	Presenter	Time allotted
<input type="checkbox"/> Shout Outs!	Pamela Bruening	5 min.

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## Notes & To Do List

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### Things we need to provide Jackie for 2019 Conf. Planning:

Video Contest –

Gallery Walk –

Door Prizes –

Vendor Bags –

Schedule – Exec. Board with final Board Approval

Keynote Selection – Board

AV Contract – Pam

School Tours – Jackie & Pam

Other Pre-Conf. Workshops – Board

Presenter Guidelines – Exec. Board

Presenter Selection – Ja’net & 2 volunteers

President’s Reception –

Opening & Closing Videos – Kathleen

Running PPT Announcements & Recognitions – Richard

Conference App Creation – Tim Morrow/Richard

Election Committee – Dr. Cynthia Smiley (GA) – Chair & 2 volunteers (need Board suggestions)

(2 others selected by board)

Election Packet – Pam & Kathleen